

**READING LIONS CLUB CHARITY TRUST FUND
TRUSTEES' REPORT AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 30 JUNE 2017**

Registered Charity No. 1126848

READING LIONS CLUB CHARITY TRUST FUND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017

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READING LIONS CLUB CHARITY TRUST FUND

YEAR ENDED 30 JUNE 2017

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

Mr W D W Hitchins
Mrs J M B Hamblin
Mr J A Rowe

Charity Number

1126848

Principal Address

The Willows
Greenway
Sherfield on Lodden
Hook
RG27 0EE

Independent Examiner

John Mack FCCA
CF Limited
Certified Accountants
20 Woods Road
Caversham
Reading
RG4 6NA

YEAR ENDED 30 JUNE 2017

REPORT OF THE TRUSTEES

The trustees present their report and accounts for the year ended 30th June 2017.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charity's governing document, the Charities Act 2011 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005.

Structure, governance and management

Reading Lions Club Charity Trust Fund is an unincorporated association and is governed by a trust deed dated 20 October 2008. The Club's working titles are Reading Lions Club and Lions Club of Reading.

The Club is affiliated to Lions Club International, a global organisation of volunteers dedicated to the highest standards of community and humanitarian service. Reading Lions Club exists for fellowship and to help those in need in the Local, National and International communities through both fund raising and direct involvement.

The charity is not politically aligned.

The Trustees who served during the year were:

Mr W D Hitchens

Mrs J M B Hamblin

Mr J A Rowe

All of the Trustees provide their services free of charge.

The Club comprises volunteers who pay an annual subscription. It is managed by a Board of Directors who are elected annually by and from amongst the Membership.

The Club holds two meetings each month and decisions are made on a simple majority basis unless Constitutional or legal requirements mandate a greater majority.

The Board of Trustees of the Trust Fund comprise a Chair, a Secretary and Treasurer. It meets at least once each calendar month and has Terms of Reference agreed by The Lions Club of Reading.

None of the Trustees had a material interest in any contract of significance to which the Charity was a party during the period.

The Trustees have assessed the major risks to which the Charity is exposed, and are satisfied that systems are in place to mitigate exposure to major risks.

Objectives and activities

The Charity's objects are to raise income and to receive grants and donations to fund disbursements to good causes as approved by The Reading Lions Club Members in meetings.

The Trustees have paid due regard to guidance by The Charity Commission in deciding what activities the Charity should undertake.

During the year the Reading Lions Club organised various fund raising events and activities as set out in the notes to the accounts.

READING LIONS CLUB CHARITY TRUST FUND

YEAR ENDED 30 JUNE 2017

REPORT OF THE TRUSTEES

The Charity's performance during the year

Reading Lions continued to promote the health and wellbeing of the Reading community by improving the local environment, helping individuals in times of need, supporting Reading based community groups and local charities.

During the year the Charity has;

- raised £34,199 of which £33,448 was used to fund good causes.
- ran a prostate screening event that tested 1,500 men for prostate cancer.
- supported collections for The Royal British Legion and Marie Curie.
- ran a number of fundraising events including a Golf Day, Fireworks, Dragon Boat Racing, Tribute Night and a Quiz night.
- took the Santa Float around the streets of Reading and at supermarkets during December bringing joy to a large number of children and raising over £7,000 in the process.
- supported other Lions Clubs with their events such as the Windsor Horse Trials.
- maintained an area surrounding a lock in central Reading.
- achieved a high level of social media presence for Reading Lions and the Lions movement in general
- provided £5,000 to an international charity, Changing Futures, to improve sanitation and classrooms at a rural primary school in a very poor area of Swaziland.
- collected clothes and stationery that was delivered to a number of primary schools in Swaziland and purchased a football kit for a football team of teenaged orphans.
- delivered more than 500 Message in a Bottles to local health centres and community centres.
- collected 4,000 pairs of old spectacles from opticians to recycle for sight projects in Africa and Asia

The Trustees would like to thank the following for sponsors and supports who help us make a difference; M Collard Waste Management Services Ltd, Rabbits Vehicle Hire, Jack FM, Quality Stationers, Circle Reading Hospital, Tony Lees Plumbing and Heating, Reading Male Voice Choir, Reading Buses, BBC Radio Berkshire, Hennerton Golf Club, Social Media Directions, Tilehurst Village Butchers, J C Engineering Products, Eden, Abbey Windows, Warings Bakery, Kingdom Coffee, Waitrose (Oxford Road) and Tesco (Oxford Road)

READING LIONS CLUB CHARITY TRUST FUND
YEAR ENDED 30 JUNE 2017

REPORT OF THE TRUSTEES (CONTINUED)

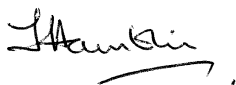
Financial Review

The detailed financial position of the Charity is as shown in the Financial Statements. The Trustees consider the finances of the Charity to be satisfactory.

The club operates two main bank accounts. The Charity account is the main account for the receipt of funds and donations made and can contain funds of both an unrestricted and restricted nature. The Administration account is used for the receipt of Membership dues and payment of expenses associated with the running of the Club itself. The use of the separate Club Administration Account means that all monies raised through activities can be used directly for the good causes the Club wishes to support.

It is the policy of the Charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The Trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the Charity's activities while consideration is given to ways in which additional funds can be raised. This level of reserves has been maintained throughout the year.

On behalf of the board of Trustees



Mrs J Hamblin
Trustee

Dated: 11th September 2017

READING LIONS CLUB CHARITY TRUST FUND
YEAR ENDED 30 JUNE 2017

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
READING LIONS CLUB CHARITY TRUST FUND

I report on the accounts of the Trust for the year ended 30th June 2017, which are set out on pages 6 to 11.

Respective responsibilities of Trustees and Examiner

The charity's Trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this period under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the General Directions given by The Charity Commission under section 145(5) (b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

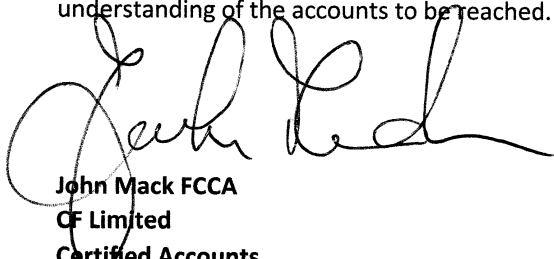
In connection with my examination, no matter has come to my attention :

(a) which gives me reasonable cause to believe that in any material respect the requirements :

- (i) to keep accounting records in accordance with section 130 of the 2011 Act; and
- (ii) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act;

have not been met; or

(b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



John Mack FCCA
CF Limited
Certified Accounts
20 Woods Road
Caversham
Reading RG4 6NA

Dated:

READING LIONS CLUB CHARITY TRUST FUND

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 30 JUNE 2017

	Notes	Unrestricted funds £	Restricted funds £	Total 2017 £	Total 2016 £
Incoming resources fro generated funds					
Donations and legacies	2	6,023	15,184	21,207	16,870
Investment income	3	7		7	6
		6,029	15,184	21,214	16,876
Incoming resources from charitable activities	4	41,233	5,200	46,433	45,946
Total incoming resources		47,262	20,384	67,647	62,822
Resources expended					
Costs of generating donations and legacies	5	18,466	14,982	33,448	27,853
Net incoming resources available		28,797	5,402	34,199	34,969
Charitable activities					
Funding of good causes		30,747	2,701	33,448	16,496
Total resources expended		49,213	17,683	66,896	44,349
Net income for the year/net movent in funds	-	1,951	£2,701	751	18,473
Fund balances at 1 July 2016		18,342	8,473	26,815	8,342
Fund Balances at 30th June 2017		16,391	11,174	27,566	

READING LIONS CLUB CHARITY TRUST FUND
BALANCE SHEET AS AT 31 MARCH 2017

	Notes	£	£
Fixed Assets			
Tangible Assets	10	587	499
Current Assets			
Cash at Bank and in Hand	11	37,853	34,350
Creditors amounts falling due within one year	12	<u>10,875</u>	<u>8,034</u>
Net current assets		<u>26,978</u>	<u>26,316</u>
Total assets less current liabilities		27,565	26,815
Income Funds			
Restricted Funds			8,473
Unrestricted Funds			18,342
		<u>27,565</u>	<u>26,815</u>

The accounts were approved by the Trustees on 11th September 2017



Mrs J Hamblin
Trustee

READING LIONS CLUB CHARITY TRUST FUND
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 30 JUNE 2017

1 Accounting policies

1.1 Basis of preparation

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005 and the Charities Act 2011.

1.2 Incoming resources

Donations, legacies and other forms of voluntary income are recognised as incoming resources when receivable, except insofar as they are incapable of financial measurement.

Grants received are included in the year in which they are received.

1.3 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Plant and machinery - 33.33% reducing balance

2 Donations and legacies

	Unrestricted funds £	Restricted funds £	Total 2017 £	Total 2016 £
Donations and gifts				
Sundry Donations	5,145	15,184	20,329	16,190
National Donations	263		263	
International Donations	500		500	680
Gift Aid receivable	115		115	
Total	6,023	15,184	21,207	16,870

3 Investment Income

	Total 2017 £	Total 2016 £
Interest receivable	7	6
Total	7	6

READING LIONS CLUB CHARITY TRUST FUND
NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 30 JUNE 2017

4 Incoming resources from charitable activities

	Unrestricted funds £	Restricted funds £	Total 2017 £	Total 2016 £
Fundraising events and other collections	41,233	5,200	46,433	45,946
Total	41,233	5,200	46,433	45,946

5 Total resources expended

	Depreciation £	Other costs £	Grant funding £	Total 2017 £	Total 2016 £
Costs of generating funds		33,448	-	33,448	27,853
Charitable activities:					
Activities undertaken directly	289	869		1,158	1,038
Grant funding of activities			32,290	32,290	15,458
Total	289	34,317	32,290	66,896	44,349

6 Activities undertaken directly

	2017 £	2016 £
Other costs relating to funding of good causes comprise:		
Insurance	637	670
Office and computer costs	144	
Sundry Expenses	87	121
	869	791

READING LIONS CLUB CHARITY TRUST FUND
NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 30 JUNE 2017

7	Grants payable	2017	2016
		£	£
	Grants to institutions relating to funding of good causes comprise:		
	Local donations - unrestricted	18,021	6,823
	National donations - unrestricted	5,669	750
	International donations - unrestricted	8,600	2,800
	National donations - restricted		4,405
	International donations - restricted		680
	Total	32,290	15,458

8 **Trustees**

None of the Trustees (or any persons connected with them) received any remuneration during the year. None of the Trustees were reimbursed any travelling expenses (2016 none were reimbursed).

9 **Employees**

There were no employees during the year.

READING LIONS CLUB CHARITY TRUST FUND
NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 30 JUNE 2017

10	Tangible fixed assets		Plant and machinery
	Cost		
	At 1 July 2016		1,251
	Additions		377
	At 30 June 2017		<u>1,628</u>
	Depreciation		
	At 1 July 2016		752
	Charge for this year		289
	At 30 June 2017		<u>1,041</u>
	Net book value		
	At 30 June 2017		<u>587</u>
	At 30 June 2016		<u><u>499</u></u>
11	Debtors		
	No debtors		
12	Cash at Bank and in Hand		
		2017	2016
		£	£
	Bank Current Account	2,740	9,235
	Bank Deposit Account	35,113	25,115
	Cash	-	-
		<u>37,853</u>	<u>34,350</u>
13	Creditors: amounts falling due within one year		
		2017	2016
		£	£
	Accruals	<u>10,875</u>	<u>8,034</u>