

**READING LIONS CLUB CHARITY TRUST FUND
TRUSTEES' REPORT AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 30 JUNE 2018**

Registered Charity No. 1126848

**READING LIONS CLUB CHARITY TRUST FUND
YEAR ENDED 30 JUNE 2018**

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**READING LIONS CLUB CHARITY TRUST FUND
YEAR ENDED 30 JUNE 2018**

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

Mrs J M B Hamblin
Mr W D W Hitchins
Mr J Mack
Mr J A Rowe
Mr S G Smith

Charity Number

1126848

Principal Address

The Willows
Greenway
Sherfield on Lodden
Hook
RG27 0EE

Independent Examiner

John Mack FCCA
CF Limited
Certified Accountants
20 Woods Road
Caversham
Reading
RG4 6NA

READING LIONS CLUB CHARITY TRUST FUND YEAR ENDED 30 JUNE 2018

REPORT OF THE TRUSTEES

The Trustees present their report and accounts for the year ended 30th June 2018.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charity's governing document, the Charities Act 2011 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005.

Structure, governance and management

Reading Lions Club Charity Trust Fund is an unincorporated association and is governed by a trust deed dated 20 October 2008. The Club's working titles are Reading Lions Club and Lions Club of Reading.

The club is affiliated to Lions Clubs International, a global organisation of volunteers dedicated to the highest standards of community and humanitarian service. Reading Lions Club exists for fellowship and to help those in need in the Local, National and International communities through both fund raising and direct involvement.

The charity is not politically aligned.

The Trustees who served during the year were:

Mrs J M B Hamblin

Mr W D Hitchins

Mr J Mack

Mr J A Rowe

Mr S G Smith

All of the Trustees provide their services free of charge.

The Club comprises volunteers who pay an annual subscription. It is managed by a Board of Directors who are elected annually by and from amongst the Membership.

The Club holds two meetings each month and decisions are made on a simple majority basis unless Constitutional or legal requirements mandate a greater majority.

The Board of Trustees of the Trust Fund meet on a regular basis and has Terms of Reference agreed by The Lions Club of Reading.

None of the Trustees had a material interest in any contract of significance to which the Charity was a party during the period.

The Trustees have assessed the major risks to which the Charity is exposed, and are satisfied that systems are in place to mitigate exposure to major risks.

Objectives and activities

The Charity's objects are to raise income and to receive grants and donations to fund disbursements to good causes as approved by The Reading Lions Club Members in meetings.

The Trustees have paid due regard to guidance by The Charity Commission in deciding what activities the Charity should undertake.

During the year the Reading Lions Club organised various fund raising events and activities as set out in the notes to the accounts.

READING LIONS CLUB CHARITY TRUST FUND YEAR ENDED 30 JUNE 2018

REPORT OF THE TRUSTEES (CONTINUED)

The Charity's performance during the year

Reading Lions Club continued to promote the health and wellbeing of the Reading community by improving the local environment, helping individuals in times of need, supporting Reading based community groups and local charities.

During the year the Charity has;

- raised £33,095 of which £25,989 was used to fund good causes;
- celebrated the centenary of Lions Clubs International and as part of the centenary celebration provided a bench and steps at Reading Abbey;
- ran a prostate screening event that tested 2,500 men for prostate cancer;
- supported collections for The Royal British Legion and Marie Curie;
- continued to support The International Foundation to allow them to continue with their disaster relief and humanitarian programmes;
- ran a number of fundraising events including a Golf Day, Fireworks, Dragon Boat Racing and a Quiz night;
- took the Santa Float around the streets of Reading and at supermarkets during December bringing joy to a large number of children and raising almost £8,000 in the process;
- supported other Lions Clubs with their events such as the Windsor Horse Trials;
- maintained an area surrounding a lock in central Reading in the Kennet and Avon Canal;
- achieved a high level of social media presence for Reading Lions and the Lions movement in general;
- collected 4,000 pairs of old spectacles from opticians to recycle for sight projects in Africa and Asia.

The Trustees would like to thank the following for sponsors and supports who help us make a difference; Rabbits Vehicle Hire, Quality Stationers, Circle Reading Hospital, Tony Lees Plumbing and Heating, Reading Male Voice Choir, BBC Radio Berkshire, Hennerton Golf Club, Social Media Directions, Tilehurst Village Butchers, J C Engineering Products, Waitrose (Oxford Road) and Tesco (Oxford Road)

**READING LIONS CLUB CHARITY TRUST FUND
YEAR ENDED 30 JUNE 2018**

REPORT OF THE TRUSTEES (CONTINUED)

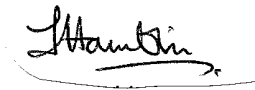
Financial Review

The detailed financial position of the Charity is as shown in the Financial Statements. The Trustees consider the finances of the Charity to be satisfactory.

The club operates two main bank accounts. The Charity account is the main account for the receipt of funds and donations made and can contain funds of both an unrestricted and restricted nature. The Administration account is used for the receipt of Membership dues and payment of expenses associated with the running of the Club itself. The use of the separate Club Administration Account means that all monies raised through activities can be used directly for the good causes the Club wishes to support.

It is the policy of the Charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The Trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the Charity's activities while consideration is given to ways in which additional funds can be raised. This level of reserves has been maintained throughout the year.

On behalf of the board of Trustees



Mrs J Hamblin
Trustee

Dated: 11th February 2019

READING LIONS CLUB CHARITY TRUST FUND

YEAR ENDED 30 JUNE 2018

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF READING LIONS CLUB CHARITY TRUST FUND

I report on the accounts of the Trust for the year ended 30th June 2018, which are set out on pages 6 to 11.

Respective responsibilities of Trustees and Examiner

The charity's Trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this period under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the General Directions given by The Charity Commission under section 145(5) (b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

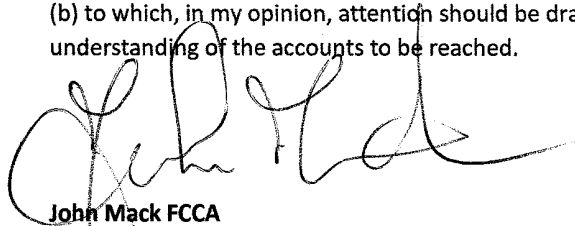
In connection with my examination, no matter has come to my attention :

(a) which gives me reasonable cause to believe that in any material respect the requirements :

- (i) to keep accounting records in accordance with section 130 of the 2011 Act; and
- (ii) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act;

have not been met; or

(b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



John Mack FCCA
CF Limited
Certified Accounts
20 Woods Road
Caversham
Reading RG4 6NA

Dated: 11/2/2019

READING LIONS CLUB CHARITY TRUST FUND
YEAR ENDED 30 JUNE 2018

STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT

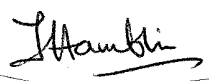
	Notes	Unrestricted funds £	Restricted funds £	Total 2018 £	Total 2017 £
Incoming resources from generated funds					
Donations and legacies	2	1,724	10,320	12,044	21,207
Investment income	3	29		29	7
		1,753	10,320	12,073	21,214
Incoming resources from charitable activities	4	46,955	-	46,955	46,433
		48,708	10,320	59,028	67,647
Resources expended					
Costs of generating donations and legacies	5	25,933	-	25,933	33,448
Net incoming resources available		22,775	10,320	33,095	34,199
Charitable activities					
Funding of good causes		17,655	8,334	25,989	33,448
Total resources expended		43,588	8,334	51,922	66,896
Net income for the year/net movement in funds					
Fund balances at 1 July 2017		5,111	1,985	7,096	751
Fund Balances at 30th June 2018		16,391	11,174	27,565	26,815
		21,502	13,159	34,661	

**READING LIONS CLUB CHARITY TRUST FUND
YEAR ENDED 30 JUNE 2018**

BALANCE SHEET AS AT 30 JUNE 2018

	Notes	2018 £	2017 £
Fixed Assets			
Tangible Assets	10	522	587
Current Assets			
Cash at Bank and in Hand	12	34,139	37,853
Creditors amounts falling due within one year	13	-	10,875
		<u>34,139</u>	<u>26,978</u>
Total assets less current liabilities		34,661	27,565
Income Funds			
Restricted Funds		13,159	16,391
Unrestricted Funds		21,502	11,174
		<u>34,661</u>	<u>27,565</u>

The accounts were approved by the Trustees on 11th February 2019



Mrs J Hamblin
Trustee

READING LIONS CLUB CHARITY TRUST FUND
YEAR ENDED 30 JUNE 2018

NOTES TO THE ACCOUNTS

1 Accounting policies

1.1 Basis of preparation

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005 and the Charities Act 2011.

1.2 Incoming resources

Donations, legacies and other forms of voluntary income are recognised as incoming resources when receivable, except insofar as they are incapable of financial measurement.

Grants received are included in the year in which they are received.

1.3 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Plant and machinery - 33.33% reducing balance

2 Donations and legacies

	Unrestricted funds £	Restricted funds £	Total 2018 £	Total 2017 £
Donations and gifts				
Sundry Donations	1,414	10,515	11,929	20,329
National Donations			-	263
International Donations			-	500
Gift Aid receivable	115		115	115
Total	1,529	10,515	12,044	21,207

3 Investment Income

		Total 2018 £	Total 2017 £
Interest receivable	29	29	7
Total	29	29	7

READING LIONS CLUB CHARITY TRUST FUND
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NOTES TO THE ACCOUNTS (CONTINUED)

4 Incoming resources from charitable activities

	Unrestricted funds £	Restricted funds £	Total 2018 £	Total 2017 £
Fundraising events and other collections	46,955	-	46,955	46,433
Total	46,955	-	46,955	46,433

5 Total resources expended

	Depreciation £	Other costs £	Grant funding £	Total 2018 £	Total 2017 £
Costs of generating funds		25,934	-	25,934	33,448
Charitable activities:					
Activities undertaken directly	257	9,239		9,496	1,158
Grant funding of activities			16,502	16,502	32,290
Total	257	35,173	16,502	51,932	66,896

6 Activities undertaken directly

	2018 £	2017 £
Other costs relating to funding of good causes comprise:		
Insurance	661	637
Office and computer costs	144	144
Sundry Expenses	100	87
	905	869

**READING LIONS CLUB CHARITY TRUST FUND
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NOTES TO THE ACCOUNTS (CONTINUED)

7	Grants payable	2018	2017
		£	£
	Grants to institutions relating to funding of good causes comprise:		
	Local donations - unrestricted	14,465	18,021
	National donations - unrestricted	100	5,669
	International donations - unrestricted	-	8,600
	National donations - restricted	1,350	-
	International donations - restricted	1,750	-
	Total	17,665	32,290

8 **Trustees**

None of the Trustees (or any persons connected with them) received any remuneration during the year. None of the Trustees were reimbursed any travelling expenses.

9 **Employees**

There were no employees during the year.

READING LIONS CLUB CHARITY TRUST FUND
YEAR ENDED 30 JUNE 2018

NOTES TO THE ACCOUNTS (CONTINUED)

10	Tangible fixed assets		Plant and machinery
	Cost		
	At 1 July 2017		1,628
	Additions		191
	At 30 June 2018		<u>1,819</u>
	Depreciation		
	At 1 July 2017		1,041
	Charge for this year		257
	At 30 June 2018		<u>1,298</u>
	Net book value		
	At 30 June 2018		522
	At 30 June 2017		587
11	Debtors		
	No debtors		
12	Cash at Bank and in Hand		
		2018	2017
		£	£
	Bank Current Account	8,997	2,740
	Bank Deposit Account	25,143	35,113
	Cash	-	-
		<u>34,139</u>	<u>37,853</u>
13	Creditors: amounts falling due within one year		
		2018	2017
		£	£
	Accruals	-	<u>10,875</u>